

## BOARD OF TRUSTEES MEETING MINUTES

July 18, 2016  
\*\* District Office\*\*  
5:00 p.m.

### I. CALL TO ORDER

The July 18, 2016, Board of Trustees meeting was called to order by Chair Jan Wilking at 5:03 p.m. Other Board members in attendance were Mary Ann Pack, Mr. Pick, Robert Richer and Cindy Matsumoto. SBWRD staff in attendance were Mike Luers, Michael Boyle, Bryan Atwood, Brian Passey, Dan Olson, Cody Snyder, Marlo Davis, Kevin Berkley, Gary Hill and Kim Dudley. Also in attendance were Craig Ashcroft, Carollo Engineers and Jeremy Cook, Cohn/Kinghorn.

### II. CONSENT AGENDA

- A. Approval of Board Meeting Minutes for June 20, 2016
- B. Final Project Approval
  - 1. Echo Spur on Rossi Hill
  - 2. Colony 4C Phase 1
  - 3. Colony 4C Phase 2
- C. Escrow Fund Reduction Approval
  - 1. Echo Spur on Rossi Hill – Retain 8 percent
  - 2. Colony 4C Phase 1 – Retain 8 percent
  - 3. Colony 4C Phase 2 – Retain 8 percent
  - 4. Thaynes Creek Ranch Estates – Retain 0 percent

Mr. Richer made the motion to approve the Consent Agenda, Ms. Matsumoto seconded and the motion carried with Mr. Pick, Ms. Pack, Mr. Richer, Ms. Matsumoto and Mr. Wilking voting in the affirmative.

### III. PUBLIC INPUT – There was no public input.

### IV. SERVICE AWARD – Gary Hill 25 years

Mr. Wilking presented Mr. Hill with his award for 25 years of service. He thanked Mr. Hill very much and presented him with his service award and certificate. The Board congratulated Mr. Hill on his 25 years of service.

Mr. Boyle stated that Mr. Hill was his first hire and he likes to tell him that he has regretted it ever since, but actually the opposite is true. He said that Mr. Hill is someone that the guys like to go to for the history of the District. Mr. Boyle told the Board that Mr. Hill was a former WEAU president as well, and that he is a fantastic writer. He said that his columns were his favorite. Mr. Boyle also told the Board that Mr. Hill was in charge of the composting. He would create the recipes and took great pride in the final product. Mr. Boyle said he still thinks Mr. Hill is mad that we discontinued the composting at the District.

Mr. Snyder wanted to say how much he appreciates Mr. Hill and that he is a great asset to the District. He said that he is a great worker and that when it comes to process he is the one to go to.

Congratulations to Mr. Hill on his service award.

**V. APPROVAL OF EXPENDITURES** – Bills in the Amount of \$1,463,624.47 including SCWRF Project Pay Request #3 for \$625,860.10 – Mr. Boyle told the Board that Gerber Construction has submitted Pay Request #3 for \$625,860.10 (\$658,800.11 less \$32,940.01 retainage of 5%). Work includes poured walls and grout of the Septage Dump Station and tying the pipe into the Sanitary Sewer Manhole. Installation of the grit baffle and putting the dump station into service. Started driving sheet pile shoring for the headworks excavation and placed poured pipe encasement for the Equalization Basins. Formed and poured the hopper bottom of Equalization Basin No. 1, placed and

poured pipe encasement for the Solids Building. Set and placed electrical ductbank encasement under the slab of the Solids Building and excavated for the electrical building below slab piping.

The work is 4.04% complete. The time elapsed is 5.86%.

Staff recommends approval.

Mr. Pick made the motion to approve the Expenditures including SCWRF Project Pay Request #3 for \$625,860.10, Ms. Pack seconded and the motion carried with Ms. Matsumoto, Mr. Pick, Ms. Pack, Mr. Richer and Mr. Wilking voting in the affirmative.

## **VI. SUBDIVISION PROJECTS**

### **A. Colony Lot 6 8 Sewer Main Relocation – 0 REs**

Lot 68 of The Colony is bisected by the Another World ski run. The applicant is wanting to construct their home on the western side of the ski run, which will require a driveway tunnel to be installed across the ski run. A wastewater main line is located within the ski run, and will need to be relocated in order to construct the tunnel. The use of curvilinear HDPE pipe will help to facilitate this without requiring additional manholes at angle points.

Staff recommends approval.

Mr. Richer made the motion to approve the Subdivision Project, VI.A. Colony Lot 68 Main Relocation – 0 REs, Mr. Pick seconded and the motion carried with Ms. Matsumoto, Ms. Pack, Mr. Pick, Mr. Richer and Mr. Wilking voting in the affirmative.

### **B. 145 0, 1460 Park Ave Housing – 5 REs**

PCMC has filed a Line Extension Agreement to extend a new wastewater main line through the proposed 1450, 1460 Park Avenue Housing development. The new man line will run from the existing main in Park Avenue, through the common area between the north and south buildings, to the parking area adjacent to Sullivan Road.

Staff recommends approval.

Ms. Pack made the motion to approve the Subdivision Project, VI.B. 1450, 1460 Park Ave Housing – 5 REs, Mr. Richer seconded and the motion carried with Mr. Pick, Mr. Richer, Ms. Pack and Mr. Wilking voting in the affirmative. Ms. Matsumoto recused herself from the motion.

### **C. Goldener Hirsch Inn – 34 REs**

The applicant has filed a Line Extension Agreement to relocate an existing wastewater main line out of the parking lot that is adjacent to the Stein Eriksen Lodge. The proposed relocation consists of 125' of 8" main line and 3 new manholes.

Staff recommends approval.

Ms. Matsumoto made the motion to approve the Subdivision Project, VI.C. Goldener Hirsch Inn – 34 REs, Ms. Pack seconded and the motion carried with Mr. Richer, Ms. Matsumoto, Ms. Pack, Mr. Pick, and Mr. Wilking voting in the affirmative.

Estimated LEA REs Year to Date: # Above Splitter 0; # ECWRF 157.60; # SCWRF 0; Total 157.60  
Proposed this Meeting: # Above Splitter 39; # ECWRF 0; # SCWRF 0; Total 39

## **VII. DISTRICT MANAGER**

A. Action Items – Authorize Certification of Delinquent User Accounts to the Summit County Treasurer – Mr. Passey discussed with the Board that as in previous July meetings, we have a list of delinquent accounts for certification to the Summit County Treasurer. The number of accounts and total amounts due for 2016 is as follows, with prior year comparisons:

<u>Year</u>	<u>No. of Accounts</u>	<u>Total Amount</u>
<b>2016</b>	<b>169</b>	<b>\$ 77,653.21</b>
2015	251	\$ 88,920.53
2014	241	\$ 84,635.80
2013	294	\$ 112,473.91

Staff has made additional effort with customers to reduce the number and dollar amount of delinquent accounts.

Staff recommends authorization of delinquent accounts to be certified to the Summit County Treasurer.

Mr. Richer made the motion to authorize Certification of Delinquent User accounts to the Summit County Treasurer for 77,653.21, Ms. Matsumoto seconded and the motion carried with Ms. Pack, Mr. Richer, Ms. Matsumoto, Mr. Pick and Mr. Wilking voting in the affirmative.

B. Discussion Items – Sun Peak Project – Wastewater back-up – Mr. Luers discussed with the Board that there was a wastewater back-up on July 6, 2016 in the Sun Peak area. He said that we immediately called Utah Disaster Klean-up and sent them to the four homes. Mr. Luers stated that we started an investigation and concluded that a contractor was working on a set of townhouses up the hill, flushing the water system and it overloaded our system and backed-up into four homes that were flooded. Since a third party is responsible, we contacted the contractor who turned it over to their main office and we didn't hear back from them. As a result of not hearing back from the contractor, we have turned this over to our insurance company, the Utah Local Government's Trust. Our insurance has notified the contractor's insurance carrier of the situation. Mr. Luers said that we need direction from the Board. He said we are recommending to make a settlement with the homeowner's and to deal with the insurance company on our own in concept. The Board agreed to the concept.

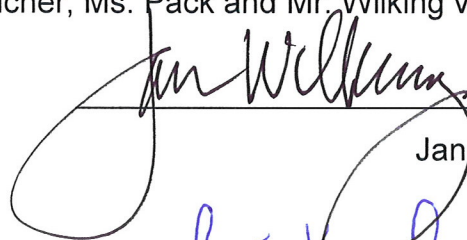
- C. Information Item
  - 1. Financial Statement
  - 2. Impact Fee Report


#### VIII. FUTURE AGENDA ITEMS

- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters

#### IV. ADJOURN

Mr. Richer made the motion to adjourn at 6:00 p.m., Ms. Matsumoto seconded and the motion carried with Mr. Pick, Ms. Matsumoto, Mr. Richer, Ms. Pack and Mr. Wilking voting in the affirmative.

  
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Jan Wilking, Chairman

  
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Brian Passey, Finance Manager/Clerk